

## Event Website Order Form

Company \_\_\_\_\_ Date \_\_\_\_\_

Name of the Event \_\_\_\_\_

Domain name \_\_\_\_\_

Action needed: Purchase and Host   Host Only   None (already exists)

What do you think of your current site?

1=Not good 2=Weak 3=OK 4=Good 5=Awesome

(0=does not exist)

If above answer was >3 then what's good about it?

Other than a shell install, what's needed?

**If this is hosted somewhere else, what's the name of the hosting company?**

Name of hosting company \_\_\_\_\_

Do you want to keep the same host?   yes   no   don't care

### Static Content / Menu Items

- |                                  |  |  |
|----------------------------------|--|--|
| <input type="checkbox"/> About   | <input type="checkbox"/> Register          | <input type="checkbox"/> Application Forms (PDF) |
| <input type="checkbox"/> When    | <input type="checkbox"/> Contact Us        | <input type="checkbox"/> Attendee list           |
| <input type="checkbox"/> Where   | <input type="checkbox"/> Google Map        | <input type="checkbox"/> Exhibitor list          |
| <input type="checkbox"/> Attend  | <input type="checkbox"/> Paid registration | <input type="checkbox"/> Sponsor list            |
| <input type="checkbox"/> Exhibit | <input type="checkbox"/> Image Gallery     | <input type="checkbox"/>                         |
| <input type="checkbox"/> Sponsor | <input type="checkbox"/>                   | <input type="checkbox"/>                         |

### Cosmetics

Should existing graphics be used?   yes/no

Which website is the base theme?

Do you have your own graphics person/company?   yes/no

Does graphics person know what web-ready art means?   yes/no

Do you have copy prepared for the above topics?   yes/no

Do you have sponsors from last year?   yes/no

How many attendees last year?   \_\_\_\_\_

How many people do you expect/want to have attend this year?   \_\_\_\_\_

Template Request